

**ASSOCIATION OF AMERICAN COLLEGES  
BULLETIN**

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Vol. IV.

February, 1918

Number 1

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**OFFICIAL RECORDS  
OF THE  
FOURTH ANNUAL MEETING  
OF THE  
ASSOCIATION  
OF  
AMERICAN COLLEGES  
CHICAGO, ILLINOIS**

January 10-12, 1918

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Edited by  
**Raymond M. Hughes**  
Secretary of the Association

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## OFFICERS OF THE ASSOCIATION

**PRESIDENT:**

Donald J. Cowling, Northfield, Minn.

**VICE-PRESIDENT:**

Lyman P. Powell, Geneva, New York.

**SECRETARY-TREASURER:**

Raymond M. Hughes, Oxford, Ohio.

**ADDITIONAL MEMBERS OF EXECUTIVE COMMITTEE:**

J. H. T. Main, Grinnell, Iowa.

George R. Grose, Greencastle, Indiana.

**EXECUTIVE SECRETARY:**

Robert L. Kelly, 19 S. LaSalle St., Chicago, Illinois.

**COMMITTEE ON DR. COWLING'S REPORT ON "COLLEGE FINANCIAL REPORTS":**

Alexander Meiklejohn, Amherst, Mass.

R. M. Hughes, Oxford, Ohio.

William T. Foster, Portland, Oregon.

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NOTE—By action of the Association at the annual meeting, President Cowling was requested to prepare his report on "College Financial Reports" for the first issue of the Bulletin. It was afterwards thought best to print the first Bulletin at once, containing

Program of Meeting  
Minutes of Meeting  
Report of Secretary  
Report of Treasurer  
Constitution and By-Laws  
Officers of the Association  
Members of the Association.

Dr. Cowling's manuscript, therefore, will be issued at an early date.

# Association of American Colleges

## FOURTH ANNUAL MEETING

### PROGRAM

VICE PRESIDENT HILL M. BELL, Presiding.

#### **Thursday, January 10th, 8:00 p. m.**

Address—Doctor John H. Finley, President of the University of New York.

*"Co-operation with Foreign Universities During and After the War."*

Address—Doctor William Trufant Foster, President of Reed College.

*"Aspects of My Experiences in the Western War Zone of Europe."*

Report—Doctor R. W. Cooper, Secretary of the Association.

*"College Attendance and the War."*

#### **Friday, January 11th, 9:30 a. m.**

Paper—Doctor Edmund Clark Sanford, President of Clark College.

*"Three-Year Course."*

Discussion—Doctor John H. T. Main, President of Grinnell College.

Paper—Mr. John C. Dinsmore, University of Chicago.

*"Co-operative Purchasing for Colleges."*

Discussion—Doctor Thomas C. Howe, President of Butler College.

#### **2:00 p. m.**

Paper—Doctor Alexander Meikeljohn, President of Amherst College.

*"The Last Two Years of the College Course."*

Paper—Doctor Charles F. Thwing, President of Western Reserve University.

*"Prospects of Liberal Education in America After the War."*

Address—Doctor Henry Smith Pritchett, President of Carnegie Foundation for the Advancement of Teaching.

*"The Pension Problem for Colleges."*

Paper—Doctor Donald J. Cowling, President of Carleton College.

*"College Financial Reports."*

BUSINESS SESSION.

Report of Secretary.

Report of Treasurer.

Committee Reports.

Miscellaneous Business.

**8:00 p. m.**

Paper—Doctor Charles Cestre, Professor in the University of Bordeaux, Exchange Professor in Harvard University.

*"The Cultural Advantages of French Universities for American Students."*

Address—Doctor Lyman Pierson Powell, President of Hobart College.

*"What Our Allies Expect of American Colleges."*

This address will be followed by a conference led by Dr. Powell to consider methods of co-operation.

**Saturday, January 12th, 9:30 a. m.**

Paper—Doctor John Henry MacCracken, President of Lafayette College.

*"Pooling of College Interests as a War Measure."*

Discussion—Doctor Robert L. Kelly, Executive Secretary, Council of Church Boards of Education.

Report—Doctor Samuel Paul Capen, of the Bureau of Education, Washington.

*"The Work of the Education Section of the Advisory Committee of the Council of National Defense."*

Open Parliament—Discussion of some of the practical questions growing out of the present war.

Note.—The program was carried out as announced and here printed with the following exceptions:

On Thursday evening the entire session was given to Doctor Foster; Doctor Finley could not be present, and Secretary Cooper's report was deferred to the second number Friday morning.

President Pritchett telegraphed that he was unable to come, and the storm delayed Dr. Capen's train and prevented his being present at all.

## **MINUTES OF THE ASSOCIATION.**

**January 10-12, 1918.**

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### **Thursday Evening, January 10, 1918.**

The fourth annual meeting of the Association of American Colleges was called to order at 8:15 p. m., January 10, 1918. President Nollen being absent in France, Vice President Hill M. Bell presided at this and all sessions of the annual meeting.

President R. H. Crossfield of Transylvania College led in prayer.

Dr. Kelly, Executive Secretary of the Council of Church Boards of Education, was introduced and called attention to the exhibit of charts of Miami University prepared by President Hughes.

Mr. S. M. Brierley, representing the recently formed Intercollegiate Club of Chicago, extended an invitation to all members and friends of the Association of American Colleges to take luncheon with the Club at one o'clock on Saturday at the Club rooms, 16 West Jackson Boulevard.

President Bell explained the absence of President Nollen in Europe, and announced the enforced absence, by reason of Washington engagements for War counsel, of Doctor Finley, first speaker on the program. He then introduced William Trufant Foster, President of Reed College, as speaker of the evening. Subject, "Aspects of My Experiences in the Western War Zone."

President Bell read a telegram from President Nollen, and later referred the same to the Committee on War Problems.

A letter was presented from the President of the Association of American Universities inviting the Association of American Colleges to appoint a representative to a delegated meeting of representatives of:

- Association of American Colleges
- Association of American Universities
- Association of Urban Universities
- Association of American Agricultural Colleges.

Association of State Universities  
Catholic Education Association

for the purpose of jointly considering and carrying out the following sixfold proposition:

First—Better to organize the colleges and universities of the United States for the service of the government.

Second—To secure from the colleges and universities statements of the war services which they have done, have in hand, or have in prospect.

Third—To edit these statements and prepare a summary thereof.

Fourth—To prepare a recommendation to submit to the colleges and universities.

Fifth—To call a meeting of the colleges and universities in Washington as soon as possible after the things mentioned have been done.

Sixth—The necessary expenses of the foregoing work to be provided for by the several co-operating associations.

The invitation was accepted and the President of the Association was appointed to represent our Association.

Mr. Tinker of the International Committee of the Y. M. C. A., Miss Richardson of the Y. W. C. A., and Dr. Frank Sheldon of the Council of Church Boards, as a committee representing the action of the student volunteer movement, presented the action taken by the students in conference, and suggested that the Association consider and if possible endorse the action taken by the young people. By motion the Association unanimously approved the action of the student conference. The resolutions were presented in the following form:

NORTH AMERICAN STUDENTS MOBILIZING FOR CHRISTIAN  
WORLD DEMOCRACY.

First—In an effort to secure at least two hundred thousand students enlisted in study and discussion of these principles:

- 1.—Life of Jesus Christ.
- 2.—Need of these Christian principles in the world today.
- 3.—Need of these Christian principles in North America today.

Second—A call for decision to live these principles at whatever cost:

- 1.—On the campus.
- 2.—In the nation.
- 3.—In the world.

Third.—An adequate number of qualified leaders for the foreign missionary program of the church.

Fourth.—A half million dollars for the foreign missionary program of the church and also such additional funds as may necessarily arise from war conditions in the college year of 1918-19.

#### A FUNDAMENTAL LIFE WORK DECISION.

I will do my life work under God for others rather than myself, for the achievement of the Kingdom of God, rather than my personal success.

I will not drift into it but will do my utmost by prayer, investigation and meditation, to discover that form and place of life work in which I can become of the largest use to the Kingdom of God.

As I find it, I will follow it under the leadership of Jesus Christ, wheresoever it may take me, cost what it may.

A motion by President Vigness, seconded by President Powell, ordered the appointment of a committee of five on War Problems:

Presidents Powell, Foster, Sanford, MacCracken and Vigness.

President Bell then appointed the following committees:

Auditing Committee—Presidents Edwards, Bates and White.

Nominating Committee—Presidents Plantz, Howe and Hoover.

Association adjourned to meet at 9:30 Friday morning.

#### **Friday Morning Session, January 11, 1918.**

The Association was called to order at 9:45, and the proceedings were opened with prayer by President H. C. King.

President Crossfield was introduced and moved that the matter of abbreviating the academic semesters as an exi-

gency of war be referred to the Committee on War Problems. So referred.

The program as announced was then carried out, with the addition of the report of Secretary Cooper deferred from Thursday evening, upon "College Attendance and the War." The speakers on the morning program were: Presidents Sanford and Main, and Mr. Dinsmore, and President Howe.

On the suggestion of Dr. Shipley, amended by Dr. Kelly, the Association ordered the appointment of a Committee on Co-operative Activities. Committee: Presidents Howe, Shipley, McMichael, Cowling, Drinker; Associates with them, Dr. Kelly and Mr. Dinsmore.

A letter as sent out from the Air Division, Volunteer Department, of the United States Army, and a letter on military training at institutions of learning, were both referred to the Committee on War Problems.

At the suggestion of President Bell a Committee was appointed to send to President Nollen the greetings of the Association and to express to him our interest in the important work he has undertaken in the war zone. Committees: Presidents King, Cowling and Rammelkamp.

Association adjourned until 2 P. M.

### **Friday Afternoon Session, January 11, 1918.**

The Association was called to order by President Bell, and was opened with prayer by President Thwing.

President Diehl, introduced by President Bell, presented to the Association the patriotic pledge card and creed adopted by the students and faculty of Southwestern Presbyterian University.

After explaining the absence of President Pritchett of the Carnegie Foundation for the Advancement of Teaching, the President introduced the other speakers of the afternoon as announced in the program, the speakers being Presidents Meiklejohn, Thwing and Cowling.

Motion prevailed to cover the expense of printing the report on "College Financial Reports" by Dr. Cowling.

President Thwing, Secretary of the Trustees of the



Carnegie Foundation, at the request of President Bell, explained the present status of the proposed new plan for pensions under consideration by the Foundation.

#### BUSINESS SESSION.

The Secretary reported the various activities of the Association during the year, the matters acted upon by the Executive Committee, and asked the authority to file a complete record of all meetings and to print, with the minutes of the annual meeting, such an abstract of the records as would be of general interest to the Association. Authority granted. See Secretary's Report, Page 14.

Treasurer's Report was then presented, accepted and ordered placed on file. See Treasurer's Report, Page 23.

Nominating Committee reported the following as regular officers of the Association, and the Association adopted the report:

President—Donald J. Cowling.

Vice President—Lyman P. Powell.

Secretary-Treasurer—Raymond M. Hughes.

Additional members of Executive Committee—J. H. T. Main and George R. Grose.

The committee also reported that in accord with a request from the Executive Committee they were ready to present a nomination for an office of Executive Secretary. President Bell then explained that the Executive Committee, recommended the creation of the office of Executive Secretary, having in mind the possibility of co-operation with the present office of the Council of Church Boards of Education in Chicago. The Association adopted the recommendation and on nomination of the Nominating Committee Dr. Kelly, Executive Secretary of the Council of Church Boards of Education, was chosen as Executive Secretary of the Association.

President King reported that the Committee appointed to communicate with President Nollen recommend that a cablegram be prepared and sent him. Recommendation adopted, and committee ordered to send cablegram.

Motion prevailed that a committee of three be appoint-

ed to study Dr. Cowling's form for "College Financial Reports" during the coming year with the hope that a year hence the Association will be in a position to recommend to its members a satisfactory form of financial report. Committee: Presidents Meiklejohn, Hughes and Foster.

Association adjourned to meet at 8 P. M.

### **Friday Evening Session, January 11, 1918.**

The Evening Session opened with prayer by President Webb. Professor Charles Cestre, of the University of Bordeaux, Exchange Professor in Harvard University, addressed the Association upon, "The Cultural Advantages of French Universities for American Students."

On account of the chill of the place of meeting, President Powell's address was postponed to the Morning Session of Saturday, and the Association adjourned.

### **Saturday Morning Session, January 12, 1918.**

Closing session was called to order at 9:30 A. M., and opened with prayer by President Flint.

On account of delay in train service, Dr. Capen had found it impossible to get to Chicago in time to address the Association. The morning program was otherwise carried out as announced, speakers being President MacCracken and Dr. Kelly. The address of President Powell, postponed from the Friday evening program, followed and closed the regular program of this meeting.

Report of the Auditing Committee was presented by President Edwards and adopted. See Page 25.

Motion was adopted requesting the Secretary to prepare the minutes of the meeting, have them approved by the Executive Committee and published.

Motion prevailed requesting Dr. Cowling to prepare for publication in the first issue of the Bulletin the report made by him on "College Financial Reports" with such editing as he might see fit to give it.

Report of the Committee on Co-operation was then presented by President Howe, and adopted. The Report:

The Committee appointed to consider possible means of co-operation among the colleges having membership in the Association make the following report:

First—We recommend that the Executive Committee be instructed to formulate plans and construct machinery with a view to strengthening the position and extending the influence of the American College through articulation with government agencies, through legislation, through the securing of data regarding college teachers, through surveys, through co-operative publicity, through the consideration of some possible system of co-operative use and purchase of supplies, through securing information as to the best types of investments of college funds, and in such other ways as may be deemed advisable.

Second—That the Executive Committee be instructed to formulate plans and construct machinery for utilizing to the best advantage the resources of the college in the service of the nation in the present war, and for making effective in the councils of the nation the collective public opinion of American higher education.

Third—That the Executive Committee be authorized to join with the Association of American Universities, the National Association of State Universities, and other national educational associations, in organizing a council for the consideration of such educational questions and other questions affecting the colleges as may arise in the present war.

Respectfully submitted,

Signed by Presidents Howe, Cowling, Drinker, McMichael, Shipley, and Dr. Kelly and Mr. Dinsmore.

President Cowling then offered the following motion which was adopted: "That in view of the long and exceptionally valuable services of Dr. Cooper as Secretary of the Association, we express to him our sincere appreciation of the important work he has done in assisting in the organization of the Association and in getting its work so well under way."

On motion of Dr. French the Association ordered the appointment of a committee to report upon the question of the feasibility and desirability of using a single publication for the Association of American Colleges and the Council of Church Boards of Education. Committee: Presidents King, Cowling and Howe.

Report of the Committee on War Problems was presented by President Powell. The report was read and the following items were approved or referred as indicated. All matters not adopted or ordered omitted not being presented here:

1. Responsibility of American Colleges to co-operate with the government in keeping students below conscription age in college.

2. Possible credits to be given students who leave college. (On motion of President King the Association voted "to refer the whole question, with power, to the Executive Committee in possible co-operation with other Associations representing higher institutions of learning.)

3. Increase of Exchange Professorships with our allies.

4. Multiplication of American fellowships and scholarships for students, both men and women, from our allies.

5. Arrangements with educational institutions of our allies providing opportunities to continue their studies abroad under conditions mutually satisfactory.

6. The creation of a Commission of American educators to be appointed jointly by this and other national Associations, for conference abroad with similar educational representatives from our allies, with the hope of bringing about a better mutual understanding and of establishing co-operative relationships. The Executive Committee was authorized to act for the Association in the appointment of members to this Commission and in otherwise giving effect to this resolution.

7. The establishment of a Federal Department of Education with a Secretary in the President's Cabinet. The Executive Committee was authorized to co-operate with other educational Associations in efforts to secure the necessary legislation.

8. Hearty endorsement of the work of the Young Men's Christian Association among students at the front.

9. A hearty endorsement of the American University Union.

President King reported for the Committee appointed to consider a single publication for the Association and for the Council of Church Boards, that the Committee were unanimously of the opinion that it would not be wise to merge the Bulletin and recommended that the Bulletin be issued as heretofore by the Association. Report adopted.

On the recommendation of the Executive Committee, presented by President Bell, the By-law concerning Annual Dues was changed so as to read: "The Annual Dues shall be Ten Dollars per member."

After presenting President Cowling as the new President of the Association, the Chairman, President Bell, pronounced the Association adjourned sine die.

Signed: R. W. COOPER, Secretary.

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### NOTICES

The Fifth Annual Meeting of the Association is to be held at the *Congress Hotel*, Chicago, Illinois, January ninth to eleventh, 1919. On the evening of January ninth the delegates will dine together at the *University Club*.

Members of the Association will please note that the Treasurer is President Raymond M. Hughes, Miami University, Oxford, Ohio, and that all checks should be sent to him. *All other correspondence should be addressed to the Executive Secretary, Robert L. Kelly, 19 South LaSalle Street, Chicago, Illinois.*

Members of the Association, including their various officers and faculty members, are entitled to extra subscriptions to the Association of American Colleges Bulletin at half rates, that is \$1.50 per annum.

## **REPORT OF THE SECRETARY OF THE ASSOCIATION**

### **Including Summary of the Minutes of the Executive Committee and of the May Special Session**

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The Secretary here presents the records of the various meetings of the Association and of the Executive Committee during the year. Four separate actions were taken as indicated below:

#### **I.**

#### **Meeting of April 13, 1917.**

In view of the critical situation created for our colleges by the plans for the immediate creation of a great national army, President John S. Nollen, as President of the Association of American Colleges, called a meeting of college representatives, at the University Club in Chicago, Friday, April 13, at 2 P. M. About one hundred representatives attended the meeting, and after listening to addresses and reports from Mr. A. R. Brunker of the Intercollegiate Bureau, Mr. J. J. O'Connor of the American Red Cross, Colonel Arthur Thayer, U. S. A., and Mr. Wharton Clay of the Military Training Camps Association, adopted the following resolutions as the expression of judgment and desire of the representatives present:

First: That we approve the immediate institution of military training or other forms of preparation for service of the country in war, and, if necessary to this end, the abandonment of intercollegiate athletic schedules; recognizing, however, the advisability of continuing the usual forms of physical training and athletics in so far as these do not interfere with definite preparation of students for the national services.

Second: That pending definite announcement of plans by the government, students be advised to continue their collegiate work and to combine with it all possible training for government service.

Third: That we favor plans similar to those proposed by the Bureau of Education or the Intercollegiate Intel-

ligence Bureau, for securing from the colleges and universities information, which may be of value to the government at this critical time, concerning the specialized training of their alumni and students, and that we recommend that each institution gather such data as here proposed and that such be kept on file so as to provide important information regarding the fitness of these alumni and students to do specialized work needed by the government during the war.

Fourth: That reasonable and proportionate credit be given for student work in military theory and practice under competent instructors, on the same basis as regular curriculum work, military practice being weighted as laboratory work;

That in cases of enlistment of students and entrance upon government service before the end of the present semester, full credit for the work of the semester be given on the basis of the work already done, or that a blanket credit of "passed" be given, or that proportionate credit be granted for academic work actually completed and, in case of those who enlist, an additional credit for military training be granted sufficient together to constitute a full semester's work; and that a statement of the facts involved in such credits be made matter of collegiate record;

That in cases of senior students entering government service before the end of the semester, the prescribed degree be granted, if necessary in absentia, provided all conditions necessary to graduation have been fulfilled so far as possible up to the time of enlistment or of entering government service.

Fifth: That in all college functions there should be practiced the utmost economy with a view to conserving all the resources of the country for the great and serious emergency which now confronts our nation.

Sixth: That we wish to express to the President of the United States and to Congress our judgment that, in the interests of a spirit of democracy and to enable the government to meet promptly and adequately its responsibility and opportunity in connection with the present war, ade-



quate military forces be secured by a system of selection based upon universal liability to service.

The Secretary was instructed to communicate to the President the sentiment embodied in the sixth resolution.

Two sessions were held, 2-5 P. M. and 7-10 P. M. President Nollen presided and Secretary Cooper acted as Secretary of the meeting. At the close of the evening session, President Nollen called a meeting of the Executive Committee of the Association of American Colleges. The Executive Committee then voted: That, though this meeting was representative of only the central section of the nation and necessarily impromptu and irregular, we commend President Nollen for calling the meeting;

That we hereby make official the action of the President of the Association, adopt the action of the meeting as the official meeting of the Association, ask the Secretary to keep the records thereof, print the resolutions and send them to all members of the Association, and order the Treasurer to meet all expenses connected with the calling of the meeting, the extra expenses incurred by himself as Secretary and in the printing and the mailing of the Resolutions.

Signed: R. W. COOPER.

## II.

### **Meeting in Washington, May 5, 1917.**

Minutes of a Special Meeting of the Association of American Colleges, called by President Nollen, at Washington, D. C., on the afternoon of May 5th, 1917.

Voted: That the motion concerning the shortening of the college year be laid upon the table.

To ask the Executive Committee to take into consideration the possibility of an earlier date for the annual meeting of the Association.

To request the War Department, through the Executive Committee of the Association, to arrange for detailing satisfactory officers in colleges where less than one hundred men can be mustered, by combining under the charge of one officer the students in two or more contiguous colleges.

That we pledge anew to the President of the United



States our loyal support in his difficult task of guiding this nation in war to the fulfillment of those high purposes which he has so nobly expressed and which constitute the final reasons for the entrance of America into the war.

That for the conservation of the physical and moral forces necessary for national defense, the Association of American Colleges urge the adoption of more effective measures than any hitherto employed for the elimination of prostitution within adequate zones of every army camp; we urge the encouragement of social, athletic and other recreational facilities for all enlisted men; and we urge, especially, for the prevention of venereal disease, the adoption of a comprehensive and permanent educational program, conducted by men officially assigned to this service, who have successfully instructed men in sex hygiene. We urge that these measures be used at once for the protection of the thousands of young men from our colleges who are to assemble next week at the training camps.

That the Association of American Colleges respectfully urge upon the Senate and the House of Representatives of the United States of America, the national prohibition of the manufacture and sale of intoxicating liquor, for the period of the war, both for the sake of the highest efficiency of our army and navy, and for the truest conservation of the resources of the nation.

That a committee be appointed to present the two resolutions last named to the proper officials by letter.

The Committee as appointed by President Nollen was: President Charles W. Dabney of the University of Cincinnati; President William H. Crawford of Allegheny College; President Thomas F. Holgate of Northwestern University; President William T. Foster of Reed College, and President Henry Churchill King of Oberlin College.

Signed: HENRY C. KING,  
Secretary pro tem.

## III.

**President Nollen Representing the Association.  
May 29, 1917.**

After President Nollen as our representative was appointed a member of the Education Section of the Advisory Commission of the Council of National Defense, the Secretary by correspondence secured the following action of the Executive Committee: That the Association of American Colleges hereby recognize President Nollen as officially representing the Association, meet the expenses incurred by him in attending the meetings of the Advisory Commission of the Council of National Defense, and send out such communications as he from time to time should think it advisable to make to the members of the Association.

Five different communications with the members of the Association were the result of this action, two of which letters of July 7, 1917, and of August 31, 1917, are here reprinted as matter of record.

July 7, 1917.

To the Members of the Association of American Colleges:

The Education Section of the Advisory Commission of the Council of National Defense held a joint meeting July 2d to 4th with representatives of the Canadian Universities as follows:

Sir Robert A. Falconer, President University of Toronto.

Dean F. J. Adams, McGill University.

President Stanley McKenzie, Dalhousie University.

President H. M. Tory and Captain W. H. Alexander of Alberta.

A report of this meeting will be sent to all the colleges. The following points are of immediate interest to the colleges of our Association:

The Canadians feel deeply the original mistake made in not holding their students for later and more responsible work. They feel that multitudes of their strongest college men were practically thrown away through ordinary enlistment, and this has already brought about a dearth of edu-

cated leaders to the loss of the country and of the carrying on of the war. Already there is a serious shortage of teachers and of doctors, especially in country districts. They report quicker results by training students in the universities and then in short officers' training camps than through the ordinary army training. For college men, members of the university staff, who have had officer training, are more effective in general than army officers as instructors. Their advice is to keep undergraduates at least two years before enlistment. The Canadian government has been co-operating with the universities in training university teachers for military instruction and in supplying new equipment. Three hours weekly of drill are required of all able-bodied students, and three hours of military science a week offered as an optional course for which credit is given. It is felt that two years of military science should be offered. Large numbers are not necessary for effective drill. Platoons of twenty are about as good as fifty in a skeleton organization of companies. Canadian universities have not changed their curriculum or their calendar materially, but their year normally ends May 15th. They are now giving the Arts degree for three years' work as an emergency measure. There is no shortening of professional courses. Competitive athletics have been given up, but intra-mural athletics are continued. Physical training is an important part of the military drill. A great effort is being made at present to bring secondary school graduates into colleges. The Canadians are now convinced that boys of eighteen or nineteen should be dissuaded from enlisting. Recruiting officers have been found very unwise in this matter. The colleges and churches have been the great agencies for teaching the meaning of the war. Important extension work is now being done by the universities in this regard. They are also doing important service in re-educating the wounded men returned from the front. The Canadian universities have gained the complete confidence and respect of legislative and administrative officials by doing the best work in training and making themselves the chief centers of patriotic life in the country, but the universities themselves took the initiative in this

matter. They have been emphasizing the spiritual and ideal values of the war. Even the school children are learning to identify the flag with sacrifice and service. News letters from the universities to their men who are in active service have been found most useful. College men have been found of far more value in artillery and engineer corps and in aviation than in the infantry.

So far as the United States War Department is concerned, its position is still that indicated in Circular No. 2, issued June 8, 1917, by the Bureau of Education. It is not at present in a position to help the Colleges in the matter of military training. An urgent request is now going to the War Department from our section that members of college faculties be admitted to the second series of officer training camps to be prepared for military instruction in colleges for the coming year. Colleges will be informed as soon as an answer is received.

The section makes the following definite recommendations:

First—That each college induce its students to continue in college at least until the age of conscription, and beyond this age until drawn for active service.

Second—The colleges should as far as possible make arrangements on their own initiative for military drill for all physically able students. It is hoped that a way may be found later for formal recognition of this training by the War Department.

Third—They should establish courses in military science and tactics with credit as a part of the curriculum.

It is the feeling of this section that it will be wholesome to continue intercollegiate athletics, in so far as they do not interfere with preparation for national service.

It is possible that a few men may be obtained from Canada to aid in military instruction in our colleges. Correspondence on this subject may be addressed to Sir Robert Falconer, President of the University of Toronto.

Sincerely yours,

JOHN S. NOLLEN.

August 31, 1917.

To the Members of the Association of American Colleges:

My last report to the members stated that an urgent request was being made to the War Department to admit to the Second Series of Officers' Training Camps, representatives of the colleges, who were to secure proper training to qualify them to return to their institutions as instructors of Military Science. After long delay the answer of the War Department has finally been made in the negative. The reply of the Department is in the following terms:

"The object of the training camps is to create a sufficient number of trained officers for the new armies to be raised. The quota from each state or district admitted to such camps is limited and the applicant, before entering, must pass a rigid physical examination. In his application, each man agrees to accept a commission in the Officers' Reserve Corps at the end of the training period, provided such is tendered by the Secretary of War, and the Department, therefore, could not guarantee his immediate return to the institution at the close of the camp. In this connection you are advised that institutions have already applied for the detail of a reserve officer but under the law the Department has no authority to make such a detail."

It is evident, therefore, that the War Department is not prepared to assist the colleges in any way to secure instructors in Military Science, and the colleges are thrown back upon such arrangements as they can individually make to secure such instructors.

Sincerely yours,

JOHN S. NOLLEN.

#### IV.

#### **Final Executive Committee Meeting.**

**January 11, 1918.**

The following matters were acted upon at the final meeting of the Executive Committee:

The Expense Account of the year, including all bills paid to December 20, was passed upon by the Committee, the payment of the same approved, and the account ac-

cepted as the official expense account of the year. See Page 24.

All other bills incurred since December 20, presented and to be presented, connected with the closing of the official year and the preparation for and the conduct of this fourth annual meeting, were approved by the Committee and ordered paid by the Treasurer, the accounting of the same to be a part of the next report.

The change of the By-Law No. 2 so as to provide an annual due of \$10.00 was recommended favorably.

The election for the coming year of an Executive Secretary without salary was recommended, provided arrangements could be made, so as more readily and efficiently to carry out the proposed Co-operative program under the exigencies of the war situation.

## REPORT OF THE TREASURER.

*(The Treasurer closed his books December 20, 1917, and the report is written as of that date.)*

The past year has been an unusually active one with the Association. The expenses have accordingly been normally large. Statement from the Treasurer indicates that the expenditures to date of December 20, 1917, exceed the income by about \$375.00. It is probable that this excess over income will remain in the neighborhood of \$400.00 until the time of the Annual Meeting in Chicago, January 10-12.

It was at one time thought best that the expenses incurred by the unforeseen necessities of the War Situation be cared for by special assessment or voluntary contributions from the colleges, but after conference the President and Secretary-Treasurer decided not to advise such call until the time of the Annual Meeting when the entire membership of the Association could take counsel together concerning the needs of the Association and the ways and means of meeting special emergencies.

The financial situation at present is as follows:

### INCOME

Annual Dues—199 payments.....	\$995.00
Special sales during the year.....	114.25
Total to date.....	\$1,109.25
Balance in Treasury Jan. 1, 1917.....	641.18
Grand Total .....	\$1,750.43

### EXPENDITURES

War expenditures—besides incidentals.....	\$ 349.89
Regular expenses .....	1,131.26
Total .....	\$1,481.15
Balance in treasury Dec. 20, 1917.....	\$269.28



## ASSOCIATION OF

Details of expenditures are as follows:

<i>Regular Expenses</i>	
Speakers, January, 1917.....	\$120.85
Stenographer—Session 1917.....	100.00
Secretarial Services:	
Copying manuscripts, 1917.....	23.25
Publication and Correspondence—Feb. and March.....	67.00
Postage .....	42.56
Sundry Service and Supply.....	38.61
Printing and Stationery:	
Fayette County Leader.....	27.69
Stromberg, Allen & Co.....	29.25
Rogers & Hall .....	606.27
Methodist Book Concern .....	68.22
Sundry account—Miss Guild .....	2.56
	<hr/>
	\$1,126.26
Return of annual dues—Oskaloosa .....	5.00
	<hr/>
	\$1,131.26

<i>War Expenses</i>	
Printing:	
James Watson & Co.....	\$48.42
B. W. Brown, Joint Letter.....	5.50
Travel and Incidental—Pres. Nollen.....	243.76
Secretarial Services—Miss Guild .....	10.00
Postage .....	15.56
Sundry Services .....	26.65
	<hr/>
	\$349.89
Grand Total .....	\$1,481.15

(The above expenditures were ordered and officially adopted by Executive Committee, January 11, 1918, as our statement of expenditures January 1, 1917, to December 20, 1917.)

There should be more income, from dues and special sales, than the expenses will amount to between December



20 and the date of the annual meeting, and the balance in treasury should remain above \$200.00 at that time. No call for the annual dues for 1917-18 has therefore been made, though six colleges have already sent their dues to the Treasurer.

Three calls for last year's dues have been sent out; dues from 28 colleges remain unpaid. Another call is now being issued. The situation on payments and membership is as follows:

Payments—annual dues—199.....	\$995.00
11 of these were for 1915-16; and 3 of the	
11 are among the 28 owing for 1916-17.	
6 of the 199 are for 1917-18.	
13 colleges had already paid 1916-17 dues	
before last annual meeting.	
182 have paid for 1916-17 during the year.	
28 still unpaid, 1916-17.	
Number of colleges in last printed registry.....	212
Of these 16 paid first dues 1916-17.	
Number joining after printing of registry.....	11
Number joining this academic year, 1917-18.....	2
Total membership to date.....	225

Eight institutions, once members, were dropped from the list before the printing of last year's roll, three at their own request, five by reason of non-payment of dues for two years.

#### *Auditing Committee's Report*

The auditing committee hereby reports that the Treasurer has submitted to them the above statement of receipts and expenditures, and that they have gone over the same with him, have examined the banking statements, checked deposits and disbursements on same, have proved the footings, find the same to be correct, and the balance in the Treasury, December 20, 1917, to be \$269.28.

Signed:

D. M. EDWARDS.

H. K. WARREN.

## CONSTITUTION AND BY-LAWS

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THE PURPOSE of the Association shall be the consideration of questions relating to the promotion of higher education in all its forms, in the independent and denominational colleges in the United States which shall become members of this Association, and the discussion and prosecution of such questions and plans as may tend to make more efficient the institutions included in the membership of the Association.

NAME: The name of this Association shall be the "Association of American Colleges."

MEMBERSHIP: All colleges which conform to the definition of a minimum college given in the By-Laws may become members of this Association. Colleges which do not conform to this definition may become associate members without vote.

REPRESENTATION: Every institution recognized as a member of this Association shall be entitled to representation in such meeting of the Association through the President or Chief Executive Officer of the institution, or other accredited representative. Any officer being a member of the faculty or Board of Trustees of any institution belonging to this Association, or any officer of a Church Board cooperating with such an institution shall be entitled to all the privileges of a representative excepting the right to vote. Each institution recognized as a member of the Association shall be entitled to one vote on any question before the Association, the vote to be cast by its accredited representative.

OFFICERS: The Association shall elect a President, a Vice President, a Secretary and Treasurer, who shall be charged with the duties usually connected with their respective offices and who shall serve one year, or until their successors are duly elected. The Association shall at the same time elect two others, who with the three officers above named shall constitute the Executive Committee of the Association. The election of officers shall be by ballot. The term of office shall be for one year, beginning at the close

of the annual meeting, and the President, Vice President and the two members of the Executive Committee shall not be eligible to succeed themselves. The President or Chief Executive Officer of any institution connected with the Association may be elected to office. The President of the Association shall be *ex-officio* Chairman of the Executive Committee.

MEETINGS: At least one meeting of the Association shall be held in each calendar year. Special meetings may be called by the Executive Committee, provided that four weeks' notice of same be given each institution connected with the Association. Representatives of eleven members of the Association shall be necessary to form a quorum for the transaction of business.

BY-LAWS: The Association may enact by-laws for its own government not inconsistent with the provisions of this constitution.

VACANCIES: The Executive Committee is authorized to fill vacancies *ad interim* in the offices of the Association.

AMENDMENTS: Amendments to the foregoing constitution may be offered at any regular annual meeting, and shall be in writing, signed by the mover and two (2) seconds. They shall then lie on the table until the next annual meeting, and shall require for their adoption the affirmative vote of two-thirds of the members then present.

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#### BY-LAWS

##### No. 1.

In order to be eligible to membership in this Association, institutions shall require fourteen units for admission to the freshman class and shall also require 120 semester hours for graduation; but the latter requirement may be waived by a two-thirds vote of the Association.\*

##### No. 2.

The annual dues shall be ten dollars per member.

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\*The Association by a two-thirds vote waived this requirement for Clark College, Worcester, Massachusetts, and admitted it to membership on the basis of its standards.

## No. 3.

The Secretary of this Association is authorized to mail all official Bulletins to the Libraries and Presidents of all institutions which are members of this Association and have paid their annual dues as lawful subscribers to the same.

NOTE: In accordance with an action of the Executive Committee, the Secretary of the Association now sends to all institutions wishing to join the Association the following interpretation of the above by-laws as the conditions of membership:

1. A requirement of at least fourteen secondary units for admission to the freshman class.

2. At least 120 semester hours of college work above all entrance units for graduation from the college. The requirement may be waived by a two-thirds vote of the Association.

3. Prompt payment of annual dues.

4. Institutions doing work of college grade, but not meeting in full the first or the second of the above requirements are admitted to associate membership, giving them all the privileges of the Association save the right to vote.

5. All institutions admitted to membership must be *bona fide* colleges.

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POLICY

In accordance with the action of the Association the working policy of the Association is a *policy of inclusiveness and interhelpfulness rather than of exclusiveness.*

